



NOTICE OF REQUEST FOR PROPOSAL FOR FOOD SERVICE MANAGEMENT SERVICES

The West Orange Board of Education is requesting proposals for Food Service Management Services. The Food Service Management Company (FSMC) will provide management services according to United States Department of Agriculture (USDA) regulations and guidelines, as well as all other applicable state and federal laws. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq.

The FSMC must currently be registered with the New Jersey Department of Agriculture (NJDA) Division of Food and Nutrition.

FSMC and/or their representatives may submit proposals to:

Tonya M. Flowers
Business Administrator
West Orange Board of Education
tflowers@westorangeschools.org

The West Orange Board of Education reserves the right to accept or reject any and all proposals or accept the proposal that it finds, in its sole discretion, to be the most advantageous to the Public and Charter School Food Authority (SFA).

All proposals must be submitted no later than **April 24, 2024 @ 10:00am**. All proposals should be delivered in a sealed envelope and addressed:

**Office of the Business Administrator
West Orange Board of Education
179 Eagle Rock Avenue
West Orange, New Jersey 07052
ATTENTION: Tonya M. Flowers**

All proposals should be clearly marked: **FOOD SERVICE MANAGEMENT COMPANY PROPOSAL**.

Upon release of this RFP, all Proposer communications concerning this document, must be directed in writing no later than **4:00pm on April 17, 2024** to:

Tonya M. Flowers
Business Administrator
tflowers@westorangeschools.org

The SFA will provide responses to Proposer communications within three (3) days of receipt. Each response will be provided to all interested FSMCs at least five (5) days before the proposal due date.